**Financial plan**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | \* for more information about the cost justification please check the "category" section below |  | \*\* If you want to declare the cost of a purchased hardware fully, you have to explain how it is directly connected to implementing your EVO-R project in this financial report and also indicate the related costs in "5. Costs of other goods and services". |
| **Financial plan of the Manufacturing end user** | | **EIT cost category to be selected\*** | **Budget Plan until 31 December 2025 (EUR)** | **Cost item justification\*\*  Elaborate on how the proposed budget (including potential co-funding) would be spent** |
| **1** | Travel costs |  |  |  |
| **2** | Personnel efforts |  |  |  |
| **3** | Asset purchase related costs |  |  |  |
| **4** | Subcontracting of suppliers |  |  |  |
| **5** | Promotional costs |  |  |  |
| **6** | Cost of product/service-related certificates |  |  |  |
| **7** | Other |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  | Total EIT Manufacturing requested funding | 0 |  |  |
|  | Co-Funding |  |  |  |
|  | Total Project Budget | 0 |  |  |

**Category explanation**

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| --- | --- | --- |
|  | **Description** | **Required evidence** |
| Personnel costs | Personnel costs are eligible, if they are related to personnel working for any of the subgrantees (Manufacturing end user and Solution provider) under an employment contract (or equivalent appointing act) and assigned to the specific action (‘costs for employees (or equivalent)’). They must be limited to salaries (including during parental leave), social security contributions, taxes and other costs included in the remuneration, if they arise from national law or the employment contract (or equivalent appointing act). | Payslips, timesheet |
| Subcontracting | Rules for subcontracting action tasks  If necessary to implement the specific action, the EVO-R subgrantees (Manufacturing end user and the Solution Provider) may award subcontracts covering the implementation of certain action tasks. Subcontracting may cover only a limited part of the specific action. The EVO-R subgrantees must award the subcontracts ensuring the best value for money or, if appropriate, the lowest price. In doing so, they must avoid any conflict of interests. | Contract, invoice and deliverable |
| Travel and Subsistence | Travel costs and related subsistence allowances (including related duties, taxes and charges such as non-deductible value added tax (VAT) paid by the EVO-R subgrantees) are eligible if they are in line with the EVO-R subgrantees usual practices on travel. | Contract, invoice and deliverable |
| Equipment, tools, software license depreciation | In case EVO-R subgrantees acquire or use an asset for the action they can declare the depreciation costs in accordance with the local Gap. The depreciation costs can only be claimed during the duration of their EVO-R project. | Depreciation policy |
| Costs of goods and services | Costs for other goods and services (including related duties, taxes and charges such as non-deductible value added tax (VAT) paid by the EVO-R subgrantees are eligible if they are:  (a) purchased specifically for the EVO-R project  (b) contributed in kind against payment and in accordance with Article 9.1.  Such goods and services include, for instance, consumables and supplies, dissemination (including open access), protection of results, certificates on the financial statements (if they are required by the Agreement), certificates on the methodology, translations and publications.  Rules for purchasing goods, works or services  If necessary to implement the specific action, the EVO-R subgrantees may purchase goods, works or services.  The EVO-R subgrantees must make such purchases ensuring the best value for money or, if appropriate, the lowest price.  If the subgrantees want to declare the cost of a purchased hardware fully, they have to explain how it is directly connected to implementing their EVO-R project in this financial report and also indicate the related costs in the "5. Costs of goods and services"    EVO-R subgrantees that are ‘contracting authorities’ within the meaning of Directive 2004/18/EC7 (or 2014/24/EU8) or ‘contracting entities’ within the meaning of Directive 2004/17/EC9 (or 2014/25/EU10) must comply with the applicable national law on public procurement. | Invoice and/or contracts, explanation in your financial plan and also in your final report if you plan to purchase a hardware related to you Intra project and want to fully reclaim the cost of purchase in your Intra project. |
| actual costs: | |  | | --- | | For actual costs:  (i) they must be actually incurred by the EVO-R subgrantees;  (ii) they must be incurred from the beginning of the EVO-R project to August 2024  (iii) they must be incurred in connection with the specific action of the EVO-R project and necessary for its implementation;  (iv) they must be identifiable and verifiable, in particular recorded in the EVO-R subgrantees' accounts in accordance with the accounting standards applicable in the country where the EVO-R subgrantees are established and with the R EVO-R subgrantees' usual cost accounting practices;  (v) they must comply with the applicable national law on taxes, labour and social security, and  (vi) they must be reasonable, justified and must comply with the principle of sound financial management, in particular regarding economy and efficiency; | |  | |  |

**or the EIT <Job Title>, Forename Surname**

Financial plan